



CITY OF PORT JERVIS COMPREHENSIVE PLAN AND ZONING CODE UPDATE

COMPREHENSIVE PLAN AND ZONING UPDATE COMMITTEE

MEETING #2

OCTOBER 26, 2017, 7:00 PM

SUMMARY NOTES

Meeting Location: 20 Hammond St., Council Chambers
Meeting Attendees: Committee: David Bavoso, Valerie Maginsky, Dominic Cicalese, Stanley Siegel, Kristin Trovei
Consultant: Michael Welti, AICP (Barton & Loguidice), Bob Murphy, Jr., AICP (Barton & Loguidice)

This was the second meeting of the City of Port Jervis Comprehensive Plan and Zoning Update Committee and the first since a pair of Issues Identification Workshops were conducted in July and August 2017. It also served as an introduction to the draft inventory analysis conducted to support the plan. The meeting was attended by members of the Committee and the Barton & Loguidice (B&L) consulting team (see above).

Welcome, Introductions, and Agenda Review

Following the welcome and introductions, Michael Welti (B&L) reviewed the agenda with the Committee (attached).

Preliminary Draft Inventory and Analysis

Mr. Welti and Mr. Murphy presented and reviewed the draft inventory with Committee members in attendance. In addition to the digital version distributed earlier in the week, the B&L team brought 10 hard copies for use by the Committee. Extras were given to Ms. Maginsky for distribution to absent Committee members. This discussion comprised the bulk of the meeting time. Summarized comments are as follows:

- Figures in demographic data haven't changed much in Port Jervis since 2010
- A Landlord Association has recently been organized
 - o Made up of 20-25 landlords that account for over 600 dwelling units in the City
 - o Outreach needs to include this organization

- Should the commercial zoning districts in the City be consolidated? Differences between them are small but their boundaries often cause difficulties in the planning review process.
- There is a prevalence of pre-existing, non-conforming uses in much of Downtown Port Jervis.
- Does "service commercial" zoning permit the use of hotels and bed-and-breakfasts? And how should we address AirBnB?
- Proposed annexation parcels should be mentioned in the inventory and added to maps
- Median housing costs table would be nice to include.
- Include reference to the Hudson Valley Pattern for Progress Affordable Housing Report
- Include a table depicting "Free lunch" subsidy data as it pertains to poverty
- Include data on apartments and mixed use properties as subsets in Table 10.
- Include parcel totals in Table 10
- Farnum Park is the location of a proposed community center
- Remove demolished school properties from Map 5.
- Add D&H Canal Trail, Farnum Park, and Historic Turntable to Map 5.

Mr. Welti asked the Committee to review the draft inventory and provide additional comments to Ms. Maginsky by Friday, November 10.

Community Participation

Following review of the draft inventory, the Committee commented on how the Issues Identification Workshops went. In general, the Committee thought that they need to increase attendance for future public workshops, acknowledging that attendance is usually difficult during the summer.

Mr. Welti indicated that the project website is live and has been since the first week of August, as clarified by Ms. Trovei. There is, however, agreement that the location of the link to the project website on the City's homepage could be improved to make it more visible. This request will be made to Mayor Decker.

Mr. Welti mentioned that the Community Participation Plan is nearing completion and would be soon circulated amongst the Committee. As part of the DOS process, the City of Port Jervis must prepare a brief document that outlines its approach to community participation for this project.

Mr. Welti mentioned his correspondence with Jessica Ridgeway about the Orange County Comprehensive Plan Update. There appears to be an opportunity to promote awareness and interest in the Port Jervis Comprehensive Plan Project via the Orange County Project, specifically using their coUrbanize website and SMS sign campaign. The Committee was generally in support of leveraging this opportunity to promote the Visioning Workshop set for early December.

The Visioning Workshop is set for Tuesday, December 5 at 7pm at the Port Jervis Engine #4 Firehouse.

Next Steps

- Draft Inventory and Analysis – Committee will provide comments on draft inventory by November 10. Ms. Maginsky will disperse extra copies to absent Committee members.
- Community Participation Plan – B&L Team will complete the draft and disseminate amongst the Committee
- B&L Team will provide promotional documents to Committee to raise awareness about the Visioning Workshop by mid-November
- Visioning Workshop – December 5 at Engine 4 Firehouse
- Next Committee Meeting (B&L) – January 10, 2018. 7-9pm at Port Jervis Rec and Community Center, 134 Pike St., 2nd Floor

Public Comment

There were no members of the public in attendance.

Wrap-up and Adjournment

The meeting was completed and adjourned at about 8:30 PM.



**Comprehensive Plan and Zoning Update Committee
Meeting #2
October 26, 2017, 7:00 PM
Agenda**

- I. Welcome, Introductions, and Agenda Review**

- II. Preliminary Draft Inventory and Analysis**
 - Review and Discussion

- III. Community Participation**
 - Public Workshops – July 27th and August 10th – Recap
 - Project website - <https://portjerviscompplan.wordpress.com/>
 - Draft Community Participation Plan
 - Future outreach opportunities:
 - Orange County Comprehensive Plan - coUrbanize website and SMS Sign Campaign
 - Visioning Workshop – early December?

- IV. Next Steps**
 - Revised Inventory and Analysis and Community Participation Plan
 - Visioning Workshop – logistics, publicity, etc.
 - Next Committee Meeting (B&L) – December 28th?

- V. Public Comment**

- VI. Wrap-up and Adjournment**