



CITY OF PORT JERVIS COMPREHENSIVE PLAN AND ZONING CODE UPDATE

COMPREHENSIVE PLAN AND ZONING UPDATE COMMITTEE
MEETING #9
OCTOBER 25, 2018, 6:00 PM

SUMMARY NOTES

Meeting Location: Mayor's Conference Room, City Hall, 22 Hammond Street, Port Jervis, NY
Meeting Attendees: Committee: David Bavoso, Kristin Trovei, Stanley Siegel, Valerie Maginsky, David Rivera
Consultant: Bob Murphy, Jr., AICP (Barton & Loguidice)
Others: Jessica Ridgeway (Orange County Planning)

This was the ninth (9th) meeting of the City of Port Jervis Comprehensive Plan and Zoning Update Committee PJPC. Attendance was limited at the previous meeting (9-6-18) due to inclement weather.

Welcome, Introductions, and Agenda Review

The meeting began at about 6:00 in the Mayor's Conference Room. The aim of the meeting was to have a draft plan completed by year end and a Zoning Code Draft Update by early spring. Mr. Murphy brought a projector and projector screen to display the meeting material.

PJPC Meeting #7 – August 9, 2018 and PJPC Meeting #8 – September 6, 2018

Mr. Murphy reviewed the meeting minutes and summary notes from the PJPC Meetings held on August 9 (Meeting #7) and September 6 (Meeting #8) which were distributed to the Committee on August 31 and September 20, respectively. Mr. Murphy summarized the contents of the summary notes from each PJPC Meeting and they were approved contingent to changes in the attendance list.

Preparation for the Draft Plan

Mr. Murphy reviewed the format of the plan by walking through the introduction, vision, goals, objectives, plan recommendations, implementation, and conclusion. New additions to the plan were also presented. New additions included an inventory implications summary, a public participation summary, and a policy framework.

The inventory implications summary, located at the beginning of Section 2, is added in order to fortify plan goals and objectives with relevant statistics and physical features that were key takeaways in Appendix A. The public participation summary, also located in Section 2, is added in order to describe the PJPC's findings from workshops and public meetings and how they affected the development of the plan's vision, goals, and objectives. Lastly, the policy framework description, located in Section 1, provides

an explanation of terms to improve legibility and communication of plan elements to readers unaccustomed to planning terminology.

Mr. Murphy presented 11"x17" format for the Plan Recommendations Section to the Committee. These recommendations expanded the explanation of the objectives. They also explain how the community is already doing some of the recommendations and what parties would be responsible for the actions.

A number of recommended actions were added to the listing found in Section 3 during the meeting:

- Action 1.5b: Coordinate economic development strategies between communities across municipal and state lines
- Action 2.3d: Extend and re-water the D&H Canal
- Action 2.3e: Establish new segments of the O&W Rail Trail
- Action 2.3f: Prioritize investments and preservation of historic sites. Use Orange County Planning's historic sites list as a start
- Action 2.4d: Investigate possible acquisition of riverfront property currently owned and underutilized by private property owners
- Action 3.2b: Consider funding allocation to allow for annual multiple dwelling unit inspections rather than every 3 years
- Action 3.3c: Invest in opportunities to expand the City's tree canopy on public and private lands

Zoning Code Amendments

Mr. Murphy showed the PJPCPC the newly formatted zoning code and pointed out some potential issues with the existing code. Issues that need to be addressed will be distributed to the PJPCPC by B&L in November. One area discussed was the lack of setbacks in the (Light Industrial) L-I District.

At this time (7:00PM) the PJPCPC Meeting was relocated to the Mayor's Office

The PJPCPC relocated to the Mayor's office next door and continued to review proposed zoning code changes along with how recommendations in related to each respective objective, goal, and ultimately the vision statement.

Next Steps

- B&L to distribute draft plan to PJPCPC
- PJPCPC to review and comment on draft plan
 - Send comments to B&L by next PJPCPC Meeting
- B&L to contact Valerie and submit proposal on Hudson River Valley Greenway Grant for zoning code gap analysis
- PJPCPC members offered to take needed photos of the city on a sunny day after instructions from B&L are sent. B&L to distribute list of needed photos.
- Next Committee Meeting
 - Thursday, December 6, 2018, 6pm - 8pm at City Hall in Mayor's Conference Room

Public Comment

No Comment.

Wrap-up and Adjournment

The meeting ended at 8:15pm.