



CITY OF PORT JERVIS COMPREHENSIVE PLAN AND ZONING CODE UPDATE

COMPREHENSIVE PLAN AND ZONING UPDATE COMMITTEE
MEETING #14
MAY 21, 2019, 6:00 PM

SUMMARY NOTES

Meeting Location: Port Jervis Recreation and Community Center, 134 Pike Street, Port Jervis, NY

Meeting Attendees: Committee: David Bavoso, Stanley Siegel, Valerie Maginsky, Kristin Trovei

Consultant: Bob Murphy, Jr., AICP (Barton & Loguidice)

Others: Jessica Ridgeway (Orange County Planning), Dominick Santini (City Planning Board Chair)

This was the fourteenth (14th) meeting of the City of Port Jervis Comprehensive Plan and Zoning Update Committee (PJPC).

Welcome, Introductions, and Agenda Review

The meeting began at 6:05 PM. Mr. Murphy and the Committee went through the goals of the meeting. The goals included achieving a consensus to finalize the Comprehensive Plan, reviewing the zoning code proposed changes, and charting out the remaining meetings and public hearings. Mr. Murphy began his presentation using a projector and screen. Agendas and the notes from the previous meeting were distributed to the PJPC.

PJPC Meeting #13 – April 4, 2019

Mr. Murphy reviewed the meeting minutes and summary notes from PJPC Meeting #13 held on April 4, 2019, which had been distributed to the Committee. This meeting focused on comments from the PJPC on the draft plan. Mr. Murphy summarized the contents of the notes from the PJPC Meeting, there were no additional comments from the Committee, and the minutes were approved.

Draft Comprehensive Plan

Overall, the PJPC agreed that the document presents well and achieves the mission of the project. Mr. Murphy suggested that a Conclusion written by the PJPC could provide a fitting sentiment to the plan and project. Valerie, David B., and Stan offered to contribute to this conclusion section. Mr. Murphy offered to provide example versions of committee-written conclusions.

During the review, Mr. Murphy presented his observations on the structure and content of the plan.

Observations:

- Section # 1
 - Explanation of what a Comprehensive Plan is
 - Organization of the Document & Policy Framework
- Section # 2
 - Summary of Inventory
 - Summary of Public Engagement
 - Jump into Vision Statement & Goals/Objectives
- Section # 3
 - Four Page layout for ease of use
 - Recommendations categorized by Goal they support
 - Information such as Responsible Party, Priority and Funding Service is useful for implantation
 - Clean format with simple graphics
- Section # 4
 - Guide to Implementation in order to achieve Vision
 - Short/Medium/Long Term time horizons
 - Funding Program Details
 - Graphic Details

Appendices:

- Appendix A: Detailed Demographic and Physical/Geographical Profile, summarized Section #2.
- Appendix B: Detailed Materials/Public Engagement Efforts, summarized in Section #2.
- Appendix C: 2009 LWRP
- Appendix D: Hudson Valley Pattern for Progress: PJ Community Profile
- Appendix E: Online Community Survey, summarized in Section #2

Other comments on the plan included the following:

- **Section 4**
 - Add photo of the ADA ramp at train station
- **Section 3**
 - Orange Street/ Reservoir Tree Canopy
 - Action 3.46 – Include “Inclusionary” language
- **Section 2**
 - Complete Streets in Orange County Complete Streets Policy HRVG Compact Community (mention somewhere in the plan)
- **In general**
 - LWRP was reapproved in 2015, note this in the plan
 - Add Appendix F: Resource Reference List “most recent version” (Orange County Comprehensive Plan)
 - Opportunity Zones/Environmental Justice Zones: Discussion and map (mention somewhere in plan)

- Commercial 421F Ordinance Send to David B.
- Commercial Solar Battery Storage Ordinance, (do we need it here)

Proposed Zoning Code

An important Planning Board Meeting had been scheduled for 7:00 pm, so several committee members left at 7:15 pm. Mr. Murphy and PJCP decided to table zoning code discussion.

Public Comment

No additional comments from the public.

Next Steps

- Next Committee Meeting: Wednesday, June 12, 2019 at 6:00pm, Port Jervis Recreation & Community Center
- RJM asked PJCP for comments on document by June 4, 2019.

Wrap-up and Adjournment

The meeting ended at 7:35 PM.